

April 13, 2026

A regular meeting of the Water and Sewer Board of Commissioners was held at 5:30 p.m. in the Village Office. Present were Chairman David O'Hara, Commissioners: Robert Sauer, Andrew Clark, and Ryan Dust. Also, present were Superintendent of Public Works John Heller, Village Clerk Lynnette Carver, Ken Scherrieble joined via Zoom, and Queen Central News' Doug Cleveland.

The pledge was recited.

Public Comment: No public attendance.

Commissioner Clark made a motion to accept the minutes of the previous meeting as written. Comm. Dust seconded the motion, and it was carried unanimously.

Comm. Clark made a motion to pay all audited water bills on Abstract # 11 in the amount of \$10,702.25 and all audited sewer bills on Abstract #11 in the amount of \$10,179.83, no Capital Project-Sewer Plant bills this month. The motion was seconded by Comm. Sauer and carried unanimously.

Superintendent of Public Works John Heller reviewed his report with the Board. It is kept on file at the DPW.

- ❖ Comm. Dust made a motion to approve the purchase of a new pump for the recirculation pit at the sewer plant, from G.A. Fleet Pump & Service. This will replace a pump that has been in use since 1988. Comm. Sauer seconded the motion and it carried unanimously.
- ❖ Communication with the water plant was lost due to an internet connection issue; it has been corrected.

Camden Group's monthly report to the Board:

Water:

- ❖ Total Coliform sampling on 3/5 results was negative.
- ❖ Routine cleaning of CL-17.
- ❖ CL2 pump tubing replaced to insure no leaks.
- ❖ Replaced any damaged or leaking CL2 fittings or tubing.
- ❖ Lead and lag chlorine metering pumps integrity inspections, and general cleaning performed weekly; lubrication added as needed.
- ❖ State DOH Report was completed and mailed.
- ❖ General cleaning and maintenance conducted.

Sewer:

- ❖ Composite samples were collected & sent to the lab on 3/5/26 and 3/19/26.
- ❖ Switched to two ditch operations due to continued high flow 3/31.
- ❖ Recirculation pumps went down at the end of the day on 3/20.
- ❖ DPW arrived the next morning with a portable pump and manually Recirculated sludge for the weekend.
- ❖ DPW arrived on Monday and determined the Main Recirculation pipe was clogged. After the clog was removed it was determined that only Pump #1 was functioning.
- ❖ Recirculation pump#2 was removed from the pit, serviced and is now operational.
- ❖ Continued use of Charge -pack 285A polymer.
- ❖ Exercised the generator weekly.
- ❖ Cleaned clarifier trough, skimmer arm and weirs.
- ❖ Maintain free flowing splitter box, where more rag tangles and plastics accumulate before passing into the clarifier.
- ❖ Pressed sludge for a total of 8,891 dry pounds.
- ❖ Cleaning press room, including sludge press, and RST.
- ❖ Influent flow Sencers calibrated by (Temp Press).
- ❖ Cleaning of clarifier, including the backside, ceiling and effluent basket.
- ❖ Deep cleaning of headworks, removing all collected rag tangles from the backside of bar screens.
- ❖ Performed Daily/Weekly/Monthly PM on system.

Clerks report:

- ❖ The door-to-door portion of the income survey has begun.

- ❖ Comm. Clark made the motion to make a one-time adjustment to the upcoming July billing of 68 Second Street (using the past practice of averaging one year usage), due to the water break. Comm. Dust seconded the motion and it carried unanimously
- ❖ Comm. Clark made the motion to approve the following budgetary transfers to replenish depleted funds:
 - From: F008330.40 \$149.21 To: F008340.41
 - From: F008330.40 \$1,163.72 To: F008330.42
 - From: G001990.40 \$1,459.92 To: G008130.42
 Comm. Sauer seconded the motion and it was carried unanimously.

Camden Group President Ken Scherrible reviewed with the Board the new, DEC cyber security requirements (effective March 2026). These new requirements will need to be implemented, no later than March 28, 2027. The considerable cost to the Village was discussed. Comm. Clark made a motion to authorize Camden Group to seek grant funding on behalf of the Village to cover the costs of the Vulnerability Study. Comm. Dust seconded the motion and it carried unanimously.

Monthly financial statements from Treasurer Meagher were reviewed.

New Business:

- ❖ Modifications to the Sewer Plant renovation project (EFC required) have prompted revisions to the Cedarwood contract (former Blueline Engineering). Comm. Sauer motioned to recommend the Village Board approve the updated Cedarwood contract. Comm. Dust seconded the motion; it was carried unanimously.
- ❖ The Florence Planning Board has approved the subdivision of the water shed property. (Referenced: W&S Board Resolution #2 of 2025/26 & Res#7 of 2024/25).

RESOLUTION # 10 2025/26

ENGINEERING QUALIFICATIONS REVIEW FOR REMOTE WATER METER INSTALTIONS

Two RFQ's were received. Both packages (Cedarwood Engineering and Barton & Loguidice) (Reference: March 9th W&S meeting minutes) were opened, reviewed, scored, and graded by rubric. Comm. Dust made the motion to award the bid to Barton & Loguidice; Comm. Sauer seconded. Vote as follows:

AYES – O'Hara, Sauer, Clark, Dust NAYES – None ABSTAIN - None

Comm. Clark made the motion authorizing Barton & Loguidice to seek grants on behalf of the Village. Comm. Dust seconded the motion and it was carried unanimously.

Old Business:

- ❖ The notice of BAN sale has been issued. The BAN sale will be concluded, with the transfer of funds to EFC occurring May 20-22nd. (Ref. VB Resolution #26 of 2025/26 declining EFC funding)

At 6:59 p.m. Commissioner Clark made the motion to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion was seconded by Commissioner Dust and carried unanimously.

At 7:13 p.m. Commissioner Dust made the motion to adjourn from executive session and reconvene to regular board meeting already in session. The motion was seconded by Commissioner Sauer and carried unanimously.

As there was no further business to discuss, Comm. Clark made a motion to adjourn the meeting at 7:15 p.m. The motion was seconded by Comm. Sauer and carried unanimously.

Respectfully submitted,
Lynnette Carver
Village Clerk

