

## RFQ Engineering Services

The Village of Camden, Oneida County, New York, will be accepting statements of qualifications for Engineering Consulting Services in connection with the Village's Water Meter Installation Project.

Utilizing a qualification – based process, the Village is now seeking an experienced engineering firm, licensed to New York State, to provide professional engineering services associated with the Village of Camden's water meter installation project. The selected engineer is expected to provide an amended engineering report outlining any alternative (s), design, permitting, bidding, construction/implementation phase(s) for the project for each alternative(s) and will be expected to work with Village on a modified schedule.

Grant funding is anticipated and selected engineer firm will be responsible for complying with all funding agencies' requirements.

In keeping with these requirements, the qualifications-based procurement standards for the Procurement of Engineering services shall apply. The Village reserves the right to engage one or more firms through the RFQ process based on the specific needs and funding requirements of each phase.

The full RFQ may be obtained from the Village of Camden, by contacting Clerk L. Carver at [lcarver@villageofcamden.ny.gov](mailto:lcarver@villageofcamden.ny.gov) or by the website at: <https://villageofcamden.ny.gov>

All proposals should be marked with the following language: "Request for Engineering Qualifications – Village of Camden Water Meter Installation Project"

Four copies of each Proposal must be transmitted via mail in a sealed envelope AND one copy must be submitted electronically as one file in a PDF format consisting of a Statement of Qualifications per the requirements of this RFQ no later than 4:00 p.m. Friday April 3<sup>rd</sup> 2026

Proposals should be submitted to the Village of Camden, 57 Main Street, Camden, NY 13316 AND should also be emailed to [lcarver@villageofcamden.ny.gov](mailto:lcarver@villageofcamden.ny.gov) with subject heading of RFQ – Water Meter Installation Project.

To be properly evaluated, the following must be addressed in detail:

Experience: Years in business, specialized niche experience, and stability of the firm.

Technical Competence: of staff/team, certifications, specialized equipment, or proprietary processes.

Past Performance: Track record of staying on schedule and within budget on similar project scopes.

Project Fit: Does their specific "type of work" history mirror the current project's unique challenges?

Scope of work: Summarize scope and type of services understanding of program and tasks.

References: Strength of feedback from previous clients regarding communication and reliability.

The Village of Camden is an Equal Opportunity employer. The Village encourages Section 3 businesses, minority-owned business enterprises and woman-owned business enterprises to submit qualifications.

The Village of Camden will award a contract to the engineering firm deemed most qualified to provide services as requested. The contract will include scope and extent of work as well as other essential requirements.

The Village of Camden reserves the right to reject any and all proposals.

Village of Camden  
County of Oneida, State Of New York  
Date: March 9, 2026  
Lynnete M. Carver

