

**April 14, 2025**

A regular meeting of the Water and Sewer Board of Commissioners was held at 5:30 p.m. in the Village Office. Present were Chairman David O'Hara, Commissioners: Robert Sauer, Andrew Clark. Also, present were Village Clerk Lynnette Carver, Superintendent of Public Works John Heller, Camden Group President Ken Scherrieble, Trustee Shawn Prieto, and Queen Central News reporter Doug Cleveland.

Commissioner Clark made a motion to accept the minutes of the previous meeting as written. Comm. Sauer seconded the motion, and it was carried unanimously.

Comm. Clark made a motion to pay all audited water bills on Abstract # 11 in the amount of \$10,467.21 and all audited sewer bills on Abstract #11 in the amount of \$14,427.30. There were no Capital Project-Sewer Plant bills. The motion was seconded by Comm. Sauer and carried unanimously.

Camden Group President Ken Scherrieble submitted his report to the Board:

Water:

- ❖ Total Coliform sampling on 3/13.
- ❖ This month the lead chemical feed pump began making whining noises. We monitored and performed all preventative maintenance as well as lubricating in an attempt to correct the problem. It was an internal problem with the pump, leading us to need to purchase a new one.
- ❖ Prior to the purchase, we had changed the interior pump and roller assembly.
- ❖ We needed to replace both the lead and lag chemical feed line check and ball valves, and fittings, multiple times this month due to leaking parts. The valves we currently use are not rated for sodium hypochlorite use, but are a much less expensive alternative. We would like to move toward using the appropriate parts.
- ❖ We currently do not have a working computer for the water plant. We are utilizing and Camden Group laptop in the interim, but we need a new computer for the water plant.
- ❖ We ordered a new pH probe this month, because the previous probe had cracked. These are advised to be changed every 2 years.
- ❖ The sodium hypochlorite solution tank was emptied, scrubbed and put back into service.
- ❖ We replaced all the cartridge filters, both 1 and 5 microns, in both filter trains.
- ❖ We had a Department of Health inspection on 3/24.
- ❖ Gartners was on site 3/25 and 3/26 to service/rebuild both the raw water pumps.
- ❖ Routine cleaning of CL-17.
- ❖ Lead and lag chlorine metering pumps integrity inspections, and general cleaning performed weekly; lubrication added as needed.
- ❖ State DOH Report was completed and mailed.
- ❖ General cleaning and maintenance conducted. -

Sewer:

- ❖ Composite samples were collected & sent to the lab on 3/17 & 3/27.
- ❖ We continue to operate both the inner and outer ditches, with the number of solids consistently decreasing as we are able to process more with the belt filter press.
- ❖ We were able to handle the wet weather through the month, with worry about clarifier overload or solids leaving the plant untreated, while we had both ditches operating. The main problem with both ditches in service is the lack of appropriate mixing and air provided on the rear side, as we can only utilize one rear aerator at a time.
- ❖ Exercised the generator weekly.
- ❖ The county has changed from UPS to FedEx for the Covid sample pick up. We missed a couple of weeks of sampling during the change, but are scheduled going forward.
- ❖ The flow meter was calibrated on 3/19.
- ❖ The generator was serviced on 3/21.
- ❖ Cleaned clarifier trough, skimmer arm and weirs, skimmed out plastics and grease that accumulate daily.
- ❖ Maintain free flowing splitter box, where more rag tangles and plastics accumulate before passing into the clarifier.

- ❖ Pressed sludge for a total of 11,919 dry pounds.
- ❖ Deep cleaning of clarifier, including the backside, ceiling and effluent basket.
- ❖ Deep cleaning of headworks, removing all collected rag tangles from the backside of bar screens.
- ❖ General cleaning and service.
- ❖ Performed Daily/Weekly/Monthly PM on system.

Superintendent of Public Works John Heller reviewed his report with the Board.

- ❖ Land spreading, Card Ave., Liberty Street pump station, and the reservoir were discussed.

Clerk reported:

Online water & sewer payments option will be suspended for April 1<sup>st</sup> to July 1<sup>st</sup>.

Monthly financial statements from Treasurer Meagher were reviewed.

New Business:

#### **Resolution #8 of 2024/25**

##### **ESTABLISHMENT OF CAPITAL RESERVE WATER EQUIPMENT**

*RESOLVED, THAT PRUSUANT TO Section 6 of GML, the Village of Camden Water and Sewer Board does hereby establish a Capital Reserve Fund, titled, Water Equipment, for the purpose of designating funds to purchase machinery, equipment, and apparatus to maintain and improve the running of the water system.*

*BE IT FURTHER RESOLVED, that the Treasurer is hereby directed to deposit moneys of this reserve fund in a separate bank account . The Treasurer shall keep a separate account for this fund established hereby. Such account shall show: dated amount of deposits, interest earned, capital gains/losses, amount & dates of each withdrawal, and all investment records required pursuant to section 11 of GML.*

*BE IT FURTHER RESOLVE, the Treasurer is authorized to invest, the moneys of this fund pursuant to Section 11 of GML.*

*BE IT FURTHER RESOLVED, that no expenditure shall be made from this fund, except upon authorization of the Water and Sewer Board, pursuant to section 6-c of GML.*

*BE IT FURTHER RESOLVED; the current year's budget be amended in accordance with this resolution. A Capital Project Fund; titled: Water Equipment is being established. This resolution is effective immediately.*

Comm. Clark made the motion and Sauer seconded the motion.

AYES- O'Hara, Sauer, Clark NAYES- None ABSTAIN- None ABSENT-Dust & Kelley

#### **Resolution #9 of 2024/25**

##### **ESTABLISHMENT OF CAPITAL RESERVE SEWER EQUIPMENT**

*RESOLVED, THAT PRUSUANT TO Section 6 of GML, the Village of Camden Water and Sewer Board does hereby establish a Capital Reserve Fund, titled, Sewer Equipment, for the purpose of designating funds to purchase machinery, equipment, and apparatus to maintain and improve the running of the sewer system.*

*BE IT FURTHER RESOLVED, that the Treasurer is hereby directed to deposit moneys of this reserve fund in a separate bank account . The Treasurer shall keep a separate account for this fund established hereby. Such account shall show:*

*Dated amount of deposits, interest earned , capital gains/losses, amount & dates of each withdrawal, and all investment records required pursuant to section 11 of GML.*

*BE IT FURTHER RESOLVE, the Treasurer is authorized to invest, the moneys of this fund pursuant to Section 11 of GML.*

*BE IT FURTHER RESOLVED, that no expenditure shall be made from this fund, except upon authorization of the Water and Sewer Board, pursuant to section 6-c of GML.*

*BE IT FURTHER RESOLVED; the current year's budget be amended in accordance with this resolution.* A Capital Project Fund; titled: Sewer Equipment is being established. This resolution is effective immediately.

Comm. Clark made the motion and Sauer seconded the motion.

AYES- O'Hara, Sauer, Clark NAYES- None ABSTAIN- None ABSENT-Dust & Kelley

Old Business:

Water Shut Offs and progress of new remote read meter installation was discussed.

A quote for tank inspection by ROV was presented; Comm. Sauer made the motion to approve and Comm. Clark seconded the motion, was carried unanimously. (Tank locations as follows: 2485 Skinner Settlement Rd. & 9496 Preston Hill Rd.)

A quote to repair gate valves by Koester for \$4530 was approved. Commissioner Clark made the motion; Comm. Sauer seconded the motion, and it was carried unanimously.

The Water House sale was approved at the Village Board Meeting held on April 8<sup>th</sup> 2025. Codes book modifications were discussed.

As there was no further business to discuss, Comm. Clark made a motion to adjourn the meeting at 7:19 p.m. The motion was seconded by Comm. Dust and carried unanimously.

Respectfully submitted,  
Lynnette Carver  
Village Clerk